

Stubton Village Hall  
Charity No. : 521870  
Proposed Governing Document Changes

Put to the Stubton Village Hall Annual General Meeting  
Held via Zoom Conference on Wednesday 14<sup>th</sup> October, 2020

**Background**

The original (and current) governing document of Stubton Village Hall, the Conveyance document dated 19<sup>th</sup> November 1960, is in need of some updating to reflect some administrative changes and amendments. These changes/amendments are specified in the Resolutions below and do not change the fundamental principles of the original governing document.

**Resolutions :**

- 1) Amend The First Schedule, Clause 3, (2), changing “Eight Elected Members” to “A minimum of three and a maximum of eight Elected Members”
- 2) Amend The First Schedule, Clause 3, (3), changing “Four Representative Members” to “A maximum of four Representative Members”

**Purpose :** To clarify the minimum and maximum size of the Committee

- 3) Amend The First Schedule, Clause 7, changing “..signing in the minute book of the Committee a declaration of acceptance and willingness” to “completing a “Trustee Eligibility Declaration”

**Purpose :** To clarify the Trustee eligibility requirements as being in line with the Charity Commission For England And Wales, as specified on form :Trustee Eligibility Declaration, found at the following web address :

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/820778/Trustee\\_Declaration\\_Form.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/820778/Trustee_Declaration_Form.pdf)

- 4) Amend The Second Schedule, Example, removing “The Committee of St Mary’s Guild”

**Purpose :** No representatives can be found for this organisation, nor evidence that it is still in existence.

Proposer : (M G LIBBY) \_\_\_\_\_

Specifics

Current	Proposed Amendments
The First Schedule	
<p>Clause 3, (2),  <b>Eight</b> Elected Members of the Committee (other than those appointed under clause 5 to fulfil casual vacancies) shall be elected at the Annual; General Meeting to be held as in this Deed provided for a term of office commencing at the end of the Annual General Meeting at which they are elected and expiring at the end of the Annual General Meeting in the following year.</p>	<p>Clause 3, (2),  <b>A minimum of three and a maximum of eight</b> Elected Members of the Committee (other than those appointed under clause 5 to fulfil casual vacancies) shall be elected at the Annual; General Meeting to be held as in this Deed provided for a term of office commencing at the end of the Annual General Meeting at which they are elected and expiring at the end of the Annual General Meeting in the following year.</p>
<p>Clause 3, (3),  <b>Four</b> Representative Members of the Committee shall be appointed by such appointing organisations as are set out in <u>the second schedule</u> and their names shall be notified by each appointing organisation to the Secretary of the Committee. They shall, except in the case of such members appointed to fill casual vacancies, be appointed before the Annual General Meeting in any year for a term of office commencing at the end of the Annual General Meeting next after their appointment and expiring at the end of the Annual General Meeting of the following year.</p>	<p>Clause 3, (3),  <b>A maximum of four</b> Representative Members of the Committee shall be appointed by such appointing organisations as are set out in <u>The Second Schedule</u> and their names shall be notified by each appointing organisation to the Secretary of the Committee. They shall, except in the case of such members appointed to fill casual vacancies, be appointed before the Annual General Meeting in any year for a term of office commencing at the end of the Annual General Meeting next after their appointment and expiring at the end of the Annual General Meeting of the following year.</p>
<p>Clause 7 DECLARATION OF MEMBERS            No person shall be entitled to act as a member of the Committee whether on a first or any subsequent entry into office until after <b>signing in the minute book of the Committee a declaration of acceptance and of willingness</b> to act in the trusts of this deed.</p>	<p>Clause 7 DECLARATION OF MEMBERS            No person shall be entitled to act as a member of the Committee whether on a first or any subsequent entry into office until after <b>completing a Trustee Eligibility Declaration (as provided by the Charity Commission for England and Wales)</b> to act in the trusts of this deed.</p>
The Second Schedule	
<p>EXAMPLE  <u><b>The Committee of St. Mary's Guild</b></u>            The Stubton Parochial Church Council</p>	<p>EXAMPLE            _____  <u><b>&lt;&lt;&lt;&lt; Removed &gt;&gt;&gt;&gt;</b></u>            The Stubton Parochial Church Council</p>